

A RESOLUTION BY

03- *p* -1372

CITY UTILITIES COMMITTEE

A RESOLUTION AUTHORIZING THE MAYOR OR DESIGNEE TO ISSUE A NOTICE TO PROCEED WITH DELON HAMPTON & ASSOCIATES/W.L. JORDAN INC., A JOINT VENTURE FOR FC-6710-96C ANNUAL CONTRACT FOR ARCHITECTURAL AND ENGINEERING SERVICES TO PROVIDE DESIGN AND ENGINEERING SERVICES FOR THE PAVING OF TEN (10) UNPAVED STREET PROJECTS UNDER THE QUALITY OF LIFE PROGRAM ON BEHALF OF THE DEPARTMENT OF PUBLIC WORKS IN AN AMOUNT NOT TO EXCEED NINE HUNDRED SIXTY-TWO THOUSAND, ONE HUNDRED FORTY-FIVE DOLLARS (\$962,145.00). ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM THE FOLLOWING FUND ACCOUNT AND CENTER NUMBERS: 1C45 574001 M23F073692BG (\$135,135.00); 1C45 574001 M23F073792BG (\$63,180.00); 1C45 574001 M23F073892BG (\$73,271.25); 1C45 574001 M23F073992BG (\$72,393.75); 1C45 574001 M23F074092BG (\$20,250.00); 1C45 574001 M23F074192BG (\$89,505.00); 1C45 574001 M23F074292BG (\$39,487.50); 1C45 574001 M23F074392BG (\$75,093.75); 1C45 574001 M23F074492BG (\$256,500.00) and 1C45 574001 M23F074592BG (\$137,328.75).

WHEREAS, the City of Atlanta, (the "City") did enter into FC-6710-96C Annual Contract for Architectural and Engineering Services; and

WHEREAS, the Department of Public Works requires architectural and engineering services for street paving in an amount not to exceed Nine Hundred Sixty-two Thousand One Hundred Forty-five Dollars (\$962,145.00); and

WHEREAS, the Commissioner of the Department of Public Works and the Chief Procurement Officer of the Department of Procurement have recommended that Delon Hampton & Associates/W.L. Jordan, Inc., a Joint Venture, provide Architectural and Engineering Services.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA, that the Mayor be and is hereby authorized to approve a Notice To Proceed with, Delon Hampton & Associates/W.L. Jordan, Inc., a Joint Venture for FC-6710-96C Annual Contract for Architectural and Engineering Services in an amount not to exceed Nine Hundred Sixty-two Thousand One Hundred Forty-five Dollars (\$962,145.00).

BE IT FURTHER RESOLVED, that the Chief Procurement Officer be and is hereby directed to prepare an appropriate contractual agreement for execution by the Mayor to be approved by the City Attorney as to form.

BE IT FURTHER RESOLVED, that this Notice to Proceed should not become binding on the City, and the City shall incur no liability upon same until such contract has been executed by the Mayor and delivered to the contracting party.

BE IT FURTHER RESOLVED, that all services for said Notice to Proceed shall be charged to and paid from fund account and center numbers: 1C45 574001 M23F073692BG (\$135,135.00); 1C45 574001 M23F073792BG (\$63,180.00); 1C45 574001 M23F073892BG (\$73,271.25); 1C45 574001 M23F073992BG (\$72,393.75); 1C45 574001 M23F074092BG (\$20,250.00); 1C45 574001 M23F074192BG (\$89,505.00); 1C45 574001 M23F074292BG (\$39,487.50); 1C45 574001 M23F074392BG (\$75,093.75); 1C45 574001 M23F074492BG (\$256,500.00) and 1C45 574001 M23F074592BG (\$137,328.75).



SHIRLEY FRANKLIN
MAYOR

CITY OF ATLANTA
68 MITCHELL ST, SW, ATLANTA, GEORGIA 30335-0324
SUITE 4700, CITY HALL - SOUTH
(404) 330-6240
FAX (404) 658-7552
email: publicworks@ci.atlanta.ga.us

DEPARTMENT OF PUBLIC WORKS

David E. Scott, P.E.
Commissioner

MEMORANDUM

To: Adam L. Smith, Chief Procurement Officer
Department of Procurement

Fr: Sandra Jennings, P.E., Public Works Manager
Department of Public Works

Re: Annual A/E Design Consultant's Proposal for 10 Unpaved Streets

Date: July 31, 2003

Please find attached a requisition and the proposal from Delon Hampton & Associates/HDR-WL Jorden, Inc., JV that provides design and engineering services for the paving of ten currently unpaved street projects within the Quality of Life Program)

This proposal provides for design and plan preparation that includes field topographic and right-of-way surveys, soil borings and laboratory tests to determine paving sections, acquiring the easements for construction and/or drainage slopes, environmental worksheets for each of the ten specified project location and easement plats.

The Department of Public Works recommends utilizing the design services of DHA/HDR-WLJ, Inc., JV for these ten paving projects and seeks your assistance in preparing legislation that will authorize the issuance of an NTP for this work, not to exceed \$962,145.00.

Should you require additional information regarding this matter, I may be reached at (404) 330-6501.

Attachments:

cc: David E. Scott, P.E., DPW
Lawrence Jeter, DPW
Deon Franklin, DPW
Madelyn Grant, DPW
Willie Canidate, DPW
Keith Brooks, DOP
Cynthia Zackery, DOP
file

DELOHAMPTON & ASSOCIATES, CHARTERED/HDR-W. L. JORDEN & CO., INC.

DHA/HDR-WLJorden

A Joint Venture

July 21, 2003

Mr. Deon Franklin
City of Atlanta
Infrastructure Planning Group
675 Ponce de Leon Avenue NE, Suite 4300
Atlanta, GA 30308

RE: Capital Projects – Unpaved Streets Paving
10 Projects
Revised Proposal for Survey, Design, and Easement Acquisition

Dear Mr. Franklin:

On behalf of the DHA/HDR-W.L. Jorden team, we are pleased to submit our revised proposal dated July 21, 2003, for the design and associated and easement acquisition for the paving of 10 currently unpaved streets.

One project location each has been identified in City Council Districts 1, 3-9, 11 and 12. Per your direction, our proposal is based on design and plans preparation conforming to Georgia DOT standards, although the GDOT project development process will not be followed. Other services requested by the City and included in our proposal are field topographic and right-of-way surveys, soils borings and laboratory tests to determine paving sections, participating in two public information meetings for each project location plus two briefings total with the City Council as a group, preparation of Environmental Worksheets for each project location, preparing easement plats, and acquiring easements for construction and/or drainage or slopes. Per your direction, a Miscellaneous Services Allowance phase has been added. Work efforts would be mutually determined prior to initiating any services covered under this phase.

Back-up spreadsheets with the estimates of manhour effort are also included. We wish to point out that each of the 10 locations are unique projects and are not in close proximity to each other, and thus the opportunity for substantial cost savings in the survey and design process is very limited.

We understand that the survey will not be performed under the City's Quality of Life Survey Services contract, and thus survey costs are included in this estimate. Plans preparation will be based on the field surveys, and will not use the City's GIS mapping as a database.

Our estimate assumes a Notice to Proceed by December 1, 2003. If the NTP date extends beyond December 1, 2003, we reserve the right to re-evaluate our estimated costs for providing the services.

Should you have any questions, or desire to explore revisions or adjustments to the proposed work scope, please contact me at 678-775-4850.

Sincerely,
Delon Hampton & Associates, Chartered/HDR-W. L. Jorden & Co., Inc.
A Joint Venture



Kenneth L. Anderson, PE

Enclosures: Proposal and Scope of Work (with exhibits); A-E Fee Estimate with selected backup

**A-E FEE ESTIMATE
CITY OF ATLANTA
Department of Public Works**

FEE SUMMARY

Capital Projects

Unpaved Streets Paving - 10 Locations

DHA/HDR-WL Jorden, Inc. (Revised July 21, 2003)

TOTALS

PHASE I - PROJECTS SELECTION AND VALIDATION	\$	34,899
PHASE II - PUBLIC INVOLVEMENT	\$	29,906
PHASE III - FIELD SURVEYS AND SOILS BORINGS/LAB TESTING	\$	105,911
PHASE IV - ENVIRONMENTAL DOCUMENTATION	\$	76,410
PHASE V - PRELIMINARY PLANS	\$	97,761
PHASE VI - RIGHT-OF-WAY PLANS	\$	61,162
PHASE VII - FINAL CONSTRUCTION PLANS	\$	74,882
TOTAL DESIGN-RELATED SERVICES	\$	480,932
PHASE VIII - EASEMENTS ACQUISITION	\$	237,388
SUB-TOTAL	\$	718,320
PHASE IX - MISCELLANEOUS SERVICES ALLOWANCE	\$	243,824
TOTAL	\$	962,144

Approximate Allocation by District

[Notes: Allocation by District for illustrative purposes only. Actual effort will be more for each district if considered individually. Allocation based on proposed Scope of Work including Project Assumptions.]

District 1	\$ 114,441
District 3	\$ 94,721
District 4	\$ 108,501
District 5	\$ 88,181
District 6	\$ 88,281
District 7	\$ 110,871
District 8	\$ 94,571
District 9	\$ 84,911
District 11	\$ 88,381
District 12	\$ 89,281
	\$ 962,140

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIGDEON

Chief Procurement Officer's Signature:

Adam J. Smith (KPB)

Originating Department: Public Works

Contact Person: Keith O. Brooks
(X6382)

Committee(s) of Purview: City Utilities

Council Deadline: August 18, 2003

Committee Meeting Dates(s): September 9-10, 2003

Full Council Date: September 15, 2003

CAPTION

A RESOLUTION AUTHORIZING THE MAYOR OR DESIGNEE TO ISSUE A NOTICE TO PROCEED WITH DELON HAMPTON & ASSOCIATES/W.L. JORDAN INC., A JOINT VENTURE FOR FC-6710-96C ANNUAL CONTRACT FOR ARCHITECTURAL AND ENGINEERING SERVICES TO PROVIDE DESIGN AND ENGINEERING SERVICES FOR THE PAVING OF TEN (10) UNPAVED STREET PROJECTS UNDER THE QUALITY OF LIFE PROGRAM ON BEHALF OF THE DEPARTMENT OF PUBLIC WORKS IN AN AMOUNT NOT TO EXCEED NINE HUNDRED SIXTY-TWO THOUSAND, ONE HUNDRED FORTY-FIVE DOLLARS (\$962,145.00). ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM THE FOLLOWING FUND ACCOUNT AND CENTER NUMBERS: 1C45 574001 M23F073692BG (\$135,135.00); 1C45 574001 M23F073792BG (\$63,180.00); 1C45 574001 M23F073892BG (\$73,271.25); 1C45 574001 M23F073992BG (\$72,393.75); 1C45 574001 M23F074092BG (\$20,250.00); 1C45 574001 M23F074192BG (\$89,505.00); 1C45 574001 M23F074292BG (\$39,487.50); 1C45 574001 M23F074392BG (\$75,093.75); 1C45 574001 M23F074492BG (\$256,500.00) and 1C45 574001 M23F074592BG (\$137,328.75).

BACKGROUND

TO PROVIDE DESIGN AND ENGINEERING SERVICES FOR STREET PAVING.

FINANCIAL IMPACT (if any)

\$ 962,145.00

Mayor's Staff Only

Received by Mayor's Office:

8.20.03
(date)

Reviewed by:

GP
(Initials)

(date)

Submitted to Council:

(date)

Action by Committee: ☐ Approved ☐ Adversed ☐ Held ☐ Amended

☐ Substitute ☐ Referred ☐ Other